



## CHOIR CODE CELEBRATION VOLUNTEER / CHAPERONE GUIDE

1. **LEAD BY EXAMPLE (Have a Positive Attitude) (ALL DAY)**
  - Please demonstrate patience and kindness with students and fellow volunteers.
  - If you have any concerns about a student's attitude, please respectfully remind them that they might be asked to go home if they have a bad attitude / actions.
    - i. If bad attitudes / actions continue, please bring this to my attention ASAP.
    - ii. If students will not respond to you, please let me know ASAP.
    - iii. I will use a "three strike" process.
2. **HELP WITH ARRIVAL PROCESS (8:45 a.m.-9:15 a.m.)**
  - Guide everyone to the big gym and then keep them there (no roaming the halls).
  - Everyone should have a choir t-shirt. If they don't, please get them one (including all volunteers...if we have their size).
  - Everyone needs a name tag & a temporary tattoo (on hand, wrist, or cheek)
3. **HELP WITH MORNING ACTIVITIES (10:00 a.m.-12:00 p.m.)**
  - 1 Volunteer per group (about 20 groups)
  - Keep groups on task.
  - Encourage student leadership and listening.
  - Keep kids safe and positive.
  - Watch for wandering students in the hallways.
  - Students should always be with a group during the morning.
  - Assist with taking pictures.
  - Help students who arrive late to find and join a group with one of their friends.
4. **LOOK FOR CELL PHONE USAGE (ALL DAY)**
  - KINDLY remind students that Mr. Dee does not want them on their cell phones unless it is absolutely necessary.
  - Taking pictures is okay. Texting all day is not.
  - REPORT ANY SERIOUS CONCERNS TO MR. DEE
5. **HELP CLEAN UP AFTER LUNCH & DINNER (1:00 & 6:00)**
  - Please kindly remind students to take responsibility by cleaning up after themselves.
  - Please clean cafeteria tables and floors after lunch and dinner.
  - Please take full garbage bags out to the big bin. Thank you!



6. HELP PREPARE LUNCH IN THE KITCHEN (10:00 a.m.-12:00 p.m.)

- Pizza will be delivered @ 11:45 2 pieces per person to start, then seconds if any is left
- Prepare Salad Bar
  - i. Use Kitchen salad bar utensils and containers
  - ii. Pizza should be served in the Titan (Center) Cafeteria
  - iii. Salad Bar goes in the Green Cafeteria (Near the Little Theater)
- Only use the plates, bowls, and utensils that I provided
- Use only Plates for lunch (Pizza & Salad on same plate)
- Bowls are for ice cream after dinner
- Only 1 can of pop per person
- Only 1 bag of chips per person
- Only 1 piece of fruit per person
- Please save the ranch for salads only (not for pizza crust)
- Only 1 water bottle per meal

7. HELP PREPARE & SERVE DINNER (4:00-5:00)

- Qdoba will be bringing a complete Taco Bar for dinner @ 5:00
- Help set this up in the Titan (Center) Cafeteria
- Serve salad bar in Green Cafeteria (near the Little Theater).
- Serve Ice Cream in Gold Cafeteria (closest to the main entrance)
- Make fruit available again.

8. HELP PREPARE AND SERVE DESSERT (4:30-5:30)

- Prepare all toppings in school dishes
- Scoop Ice Cream (2 good size scoops per bowl)
- Help Serve Toppings (1-2 two scoops).
- Don't forget the whip cream & bananas
- ENJOY SOME YOURSELF! :-)

9. HELP WITH ACTIVITIES (4:00-8:00)

- Organize teams on the sideline based on sign-up sheets.
- Help students stay off the court if they're not playing
- More details will be available at each location for each event

THANK YOU!!!! Please text or call me with any major questions or concerns @ 989-808-4700.